

**MINUTES OF THE  
September 13, 2016  
MEETING OF THE VISTAS CONDOMINIUM ASSOCIATION**

**Board Members Present:**

Jean Rakowski.....Treasurer  
Joni Fraundorfer.....Secretary  
Sharon Goins.....Member-At-Large  
Nicolas Santoli.....Member-At-Large

**Others Present:**

Tim Kirchner.....Northern Virginia Management  
Sharon Meyer.....Homeowner  
Sharon Brahaney.....Homeowner

**Call to Order**

The meeting was called to order at 7:00 pm

**Members Forum**

Discussion of dryer vent cleaning. Request for monthly minutes to be posted on website.

**Approval of Agenda**

Joni Fraundorfer motioned to approve the September 2016 agenda. Jean Rakowski 2<sup>nd</sup> the motion. Unanimously approved.

**Approval of July 2016 Minutes**

Nicolas Santoli motioned to approve the July 2016 minutes. Sharon Goins 2<sup>nd</sup> the motion. Unanimously approved.

**Treasurer report (Jean Rakowski )**

**Condominium Manager report (Tim Kirchner)**

No resale requests or towing reports.  
Landscaping at 10202 courtyard side to begin the week of September 18<sup>th</sup>.

**New Business**

Audit for January 2017 signed today.  
Board decided to table the 2017 budget decision until all board members are present.  
Nicolas Santoli motioned to approve the 2016 Mason and Mason Reserve Study. Joni Fraundorfer 2<sup>nd</sup> the motion. Unanimously approved.

Sharon Goins will call Capitol One to determine which board members are capable of making transactions.

Nicolas Santoli motioned for Northern Virginia Management to send out a listserv invitation for a private google group inviting residents to join the group. Joni Fraundorfer 2<sup>nd</sup> the motion. Unanimously approved.

Joni Fraundorfer motioned to approve that Nicolas Santoli will purchase a bike rack (and be reimbursed by the association) to be placed under the stairwell at 10206. Nicolas Santoli 2<sup>nd</sup> the motion.  
Unanimously approved.

Joni Fraundorfer motioned at 8:18 pm to adjourn meeting. Jean Rakowski 2<sup>nd</sup> the motion.  
Unanimously approved.

Next meeting to be held on Tuesday, October 11<sup>th</sup> at 7 pm.

**Executive Session**